

renewal application for financial aid



This application is only for students who have a 2016 1040 on file and have received aid in the past 6 months. **Applications are due two weeks before the start date of your preferred class. Many classes fill up, so please consider applying earlier.** Return your application during our regular business hours to the front desk. Applications sent by fax will not be processed. Only the signed original is valid. **Please print or type and answer all sections of the application.**

A. Personal Information

Has any personal information changed? YES NO Today's Date _____

Student's Name _____ Student's Birth Date _____

Student's Address _____

City/State _____ Zip Code _____

Student's Home Phone _____ Work/Cell Phone _____

Parent/Student's Email _____

Parent's Name _____
(If student is under 18)

| | | | |
|-----------------|------------------|----------------------|-------|
| % Awarded _____ | Session(s) _____ | Staff Initials _____ | _____ |
| | | | _____ |
| | | | _____ |
| | | | _____ |

For Office Use:

B. Classes

What class did you take last session? _____

What class do you hope to take next session? _____

What have you enjoyed in your most recent class?

Is there anything you'd like us to know about your attendance in past sessions or in the upcoming session?

I have read the attached guidelines and understand the attendance commitment I am making by accepting an Old Town School financial aid award.

Signature of Student (Or parent, if student is under 18 years old) _____

Our Financial Aid Philosophy: It is the desire of the Old Town School of Folk Music to make arts instruction available to everyone who wants to learn. We ask our students who receive financial aid to maintain 100% attendance. This helps develop good practice habits and encourages a positive learning experience.

If you have questions about proof of income or other financial aid-related topics, please call or email Erin English at 773.751.3344 or eenglish@oldtownschool.org.

You may mail or drop off completed forms to:
Old Town School of Folk Music
Attention: Financial Aid Program
4544 N. Lincoln Avenue
Chicago, IL 60625

financial aid guidelines

This application is only for students who have a 2015 1040 on file and have received financial aid in the past 6 months.

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Applications are due two weeks before the start date of your preferred class. Many classes fill up, so please consider applying earlier.

WHAT IS THE FINE PRINT?

- Financial aid participants may enroll in **one** class per session. Workshops may be taken in combination with a group class or private lesson.
- If you register and pay for a class before you are notified of your award, we cannot issue a refund.
- Financial aid may not be used for workshops, to purchase concert tickets, or merchandise in the Old Town School Music Store.
- If you need a rental instrument, please ask for further information at the front desk.
- Children under 12 and teens receive assistance for one 8-, 16-, or 24-week group class.
- Students applying for private lessons receive assistance for one 8-week session of 30-minute lessons.
- The maximum award is 75% of the group class tuition or 50% of private lesson cost.
- Adults in families approved for financial aid may take workshops with a 50% financial aid award. Current income documentation must be on file.
- Students receiving financial aid are expected to attend 100% of the classes.
- Financial aid students are expected to inform Old Town School if their contact information changes

WHAT IF I KNOW I'LL BE OUT OF TOWN FOR ONE OR MORE WEEKS?

We suggest that you take a session (or more) off from lessons, and return when you will be available to attend all of your classes.

WHAT IF I (OR MY CHILD) AM VERY SICK AND CAN'T ATTEND CLASS?

We expect students to attend all of the classes that they register for. However, if you or the child enrolled in classes is ill, injured, or contagious, we understand that you might have to miss. You are welcome to call the front desk and speak to Erin English about your absence and the reasons for your absence. If you are found to have poor attendance, you can expect to lose your scholarship.

WHAT IF I HAVE TO CANCEL MY LESSONS?

If for any reason you cannot finish the session, please call the front desk to cancel your class or private lesson and fill out a renewal form for the next session. Poor attendance may disqualify students from the financial aid program.

WHAT IF I WANT TO TAKE AN ADDITIONAL CLASS OR LESSON WHEN RECEIVING FINANCIAL AID?

Unfortunately we cannot offer financial aid to students who are taking more than one class in one session. If a student has the ability to pay for a second class (even with a gift certificate or from funding from an outside source) then they are no longer eligible for financial aid and we should be allocating our financial aid funds to other students with a need.

You are welcome to apply for financial aid for many sessions in a row, and you can take a different class or different type of class each session, but you may not take multiple classes (or a class and a lesson) in one session.

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If you have any other questions, please contact Erin English at 773.751.3344 or eenglish@oldtownschool.org.